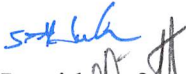
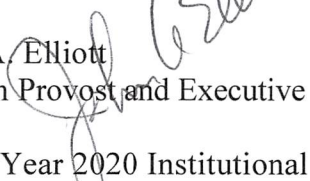




April 24, 2019

TO: Members of the Board of Trustees

FROM: Scott A. Jordan   
Executive Vice President for Administration and Chief Financial Officer

John A. Elliott   
Interim Provost and Executive Vice President for Academic Affairs

RE: Fiscal Year 2020 Institutional Fees for UConn Health

RECOMMENDATION:

That the Board of Trustees approve late fees and eliminate the transcript fee effective for Fiscal Year 2020 and beyond for students at UConn Health.

RESOLUTION:

“Be it resolved that the Board of Trustees approve charging the same late fees for UConn Health School of Medicine and School of Dental Medicine as those charged for Storrs and Regional based programs; and approve the elimination of the one-time transcript fee on the fee bill.”

BACKGROUND:

The Administration is continuously looking to standardize, and simplify institutional fees and is recommending changes to the Late Fee and the Transcript Fee, as proposed below:

- Late Fee – The proposal is to charge a late fee to UConn Health School of Medicine and School of Dental Medicine students in alignment with the late fee charged to all other University undergraduates, graduates, Law, Social Work, and non-degree students. The late fee for these Storrs and Regional based programs was revised and standardized to \$150 per student and is assessed after the due date, with an additional assessment of \$150 if payment was not received after the census date, for a maximum late fee per semester of \$300. The Board of Trustees approved this fee structure in December 2016.

- **Transcript Fee (elimination)** – Currently, all 4<sup>th</sup> year UConn Health medical and dental students are charged a one-time fee of \$150 for transcripts. The proposal recommends discontinuing the assessment of the transcript fee on the fee bill. The Office of Enrollment Management is currently reviewing vendor proposals for online transcript services for the University. This will eliminate the need for this charge on the fee bill, as students will pay a small fee for each request. The service is expected to be available to students (current and former) by the start of Fiscal Year 2020.